



CUTC AWARDS 2011 - CALL LETTER

To: CUTC Members
From: Neville A. Parker, Chairman, CUTC Student Awards Committee
Re: Pikarsky/Wootan/Parker Awards 2011
Date: August 5, 2011

This is the first call for nominations for the CUTC 2011 Pikarsky, Wootan and Parker Awards. Nominations are due October 15. This is also a request for volunteers to be reviewers -- a minimum of twenty-four (**24**), four (**4**) for each category. Volunteers are requested to communicate with me via email (parker@utrc2.org), indicating their preferences for the category (Science/Technology or Policy/Planning) for which they would wish to be an evaluator. The 2010 reviewers will be contacted directly to seek their continuing commitment to the exercise.

The Student Awards Committee is making a special appeal for nominations for the Parker awards, which are yet to reach the level of participation of the Pikarsky/Wootan awards. In this regard, be alerted that the committee as a whole will be aggressively pursuing the membership for nominations.

We look forward to yet another successful year of CUTC awards. The updated posters and nomination form - attached - will soon be posted to on the CUTC website, cutc.tamu.edu/awards/informationandforms.asp. In the meantime, you should feel free to distribute the attached. Please be proactive in soliciting your colleagues' participation, and be assured that the committee stands ready, as always, to address your queries.

Attachments



National Student Awards 2011

Milton Pikarsky Memorial Award
Charley V. Wootan Memorial Award
Neville A. Parker Award

Given annually to four graduate students in Transportation
for the two best PhD Dissertations, MS Theses and MS/ME Reports

Cash Awards are:

PhD Dissertation \$2,000

MS Thesis \$1,500

MS/ME Reports/Papers \$1,500

In order to be considered for the awards the following should be submitted by the nominating faculty mentor/advisor to ARTBA in electronic (pdf file only) or hard copy to the address given below:

- ❖ A copy of the full dissertation/thesis/report.
- ❖ A completed nomination form
- ❖ **Note: The dissertation/thesis/report/paper must have been completed and accepted during the 2010-2011 academic year.**

Nomination forms should indicate preference for consideration in one of three categories:

- ❖ Policy and Planning PhD Dissertation or MS Thesis (Wootan Award),
- ❖ Science and Technology PhD Dissertation or MS Thesis (Pikarsky Award).
- ❖ MS/ME Reports in either the Policy and Planning or Science and Technology category

A faculty committee from the membership of the Council of University Transportation Centers (CUTC) will review submissions and **winners will be recognized at the CUTC Awards Banquet held on Saturday, January 21, 2012**, immediately preceding the 91th Annual Meeting of the Transportation Research Board, January 22-26, 2012.

Submit nominations and theses/dissertations/reports/papers by mail or email to:

Laura Spitz/CUTC
1219 28th Street, NW
Washington, DC 20007-3389
lspitz@artba.org

Papers may also be posted directly to our ftp site - please contact CUTC for the link.

Nominations are due October 17, 2011



CUTC Annual Student Awards - 2011-2012

Policy and Procedures

The following outlines the process to be followed in awarding the Milton Pikarsky and C. V. Wootan awards given annually to four graduate students in Transportation for the two best PhD Dissertations and MS Theses in the Policy and Planning, and Science and Technology areas, and the Neville A. Parker awards to two Non-Thesis Masters Project Reports/Papers in Policy and Planning (PP), and Science and Technology (ST).

A. Announcement Materials

1st call: *August 4, 2011*

2nd call: *September 1, 2011*

Announcements will be sent to **CUTC member schools** summarizing the award process, timetable, etc., and will include a letter calling for nominations, a poster, and the nomination form. These materials shall be distributed by ARTBA electronically via e-mail and the CUTC web page.

B. Nomination Package (*Due date -October 17, 2011*)

Nominations will be communicated to CUTC by the nominator via a standard form. The nominations shall also indicate the category (policy/planning or science/technology) under which the document is recommended for review. The nomination forms shall be supported with a hard copy or electronic copy (pdf only) of the thesis, dissertation, or report/paper.

Note: There is NO LIMIT to the number of nominations that may be submitted from an institution.

C. Receipt, distribution (ARTBA, Co-Chairs) (*October 18, 2011*)

CUTC will send nomination forms and copies of theses/dissertations to reviewers selected for each category. A summary evaluation form will also be provided.

D. Review (*October 16 - November 21, 2011*)

The Student Awards Committee will establish review subcommittees for each of the award categories from volunteers from the CUTC membership (volunteers will be sought at and subsequent to the summer meeting). **Reviewers will grade the theses/dissertations/reports from 1-100, 100 being the highest.** The Committee shall resolve any ties. This may include repolling of reviewers, or grade substitutions by committee members.

E. Notification of winners - (*November 26, 2011*)

CUTC shall notify all nominators and nominees of the results of the Annual Student Award Competition. Details on the awards banquet will also be provided at this time to the awardees and their nominators.

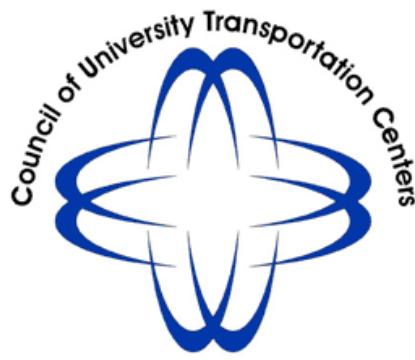
F. Awards Banquet (*January 21, 2012*)

It is expected that the awardees' academic institutions or current employers will pay for travel expenses to TRB and the awards banquet. If this fails, each award carries a generous stipend, some of which can be used to cover travel expenses.



2011-2012 Awards Schedule

Action	Date
First Call for Nominations	August 4, 2011
Second Call for Nominations	September 1, 2011
Receipt of Nominations (with full Dissertations/Theses/Reports)	October 17, 2011
Review of Dissertations/Theses	October 18-November 21, 2011
Notification to Winners	November 26, 2011
Award Ceremony	January 21, 2012



CUTC STUDENT AWARD NOMINATION FORM

Nominations due October 17 to CUTC's Laura Spitz, lspitz@artba.org

Award Category (circle one):

- | | | |
|---------------------------------------|-----|-----|
| 1. Wootan (Policy and Planning): | MS | PhD |
| 2. Pikarsky (Science and Technology): | MS | PhD |
| 3. Parker (MS/ME): | P&P | S&T |

Certification of GPA (≥ 3.50) _____

Signature

Nominator:

Address:

Phone:

Fax:

Email:

Relation to Nominee:

Thesis/Dissertation/Project Advisor (if different from nominator):

Address:

Phone:

Fax:

Email:

Student Nominee:

Address (for notification):

Phone:

Permanent email:

Please circle a salutation: Dr./Mr./Mrs./Miss

Thesis/Dissertation/Project Report

Title:

Year:

Institution:

Nominee's Current Employer:

Address:

Phone: