

MINUTES
Council of University Transportation Centers (CUTC)
General Membership Meeting
1 July 2009
University of Massachusetts Transportation Center
Amherst, Massachusetts

1. Call to Order: President Randy Machemehl convened the meeting at 3:56p.m., with the following individuals in attendance:

Teresa Adams	Ali Haghani	Karen Philbrick
Marsha Allahar	Sandra Hancock	Robert Plymale
Jim Amal	Cynthia S. Hirtzel	Larry Rilett
Ines Aviles-Spadoni	Beth Hoy	Deborah Rosen
Robert Bertini	Pushkin Kachroo	Scott Rutherford
Jason Bittner	Camille Kamqa	Jennifer Sheldon
Jody Bohn	David Kvehn	Steven Shladover
Billy Connor	Diana Ledbetter	Amy Stearns
Karen Den Braven	Marty Lipinski	Bobb Stokes
Dock Burke	Wes Lum	Larry Sutter
John Collura	Peter Martin	Patrick Szary
Charles Dowding	Donna Maurillo	Denver Tolliver
Lily Elejheniedin	Lydia E. Mercado	Melissa Tooley
Sean Ellis	Shashi Nambisan	Lareka Washington
Andrew Farkas	Phil Nash	Kevin Womack
Mahmud Farooque	Mike Paskiewicz	Ping Yi
Norman Garrick	Neville Parker	Musharraf Zaman
Shauna Hallmark	Srinivas Peeta	Marguerite Zarillo

2. Minutes Approval: The minutes from the January 2009 Executive Committee Meeting were approved, with corrections. Several individuals who were in attendance were not listed on the minutes.

3. Treasurer's Report: The fiscal year will close out with all expectations being met. The FY2010 budget was discussed, with particular attention to dues payment. Also, CUTC has requested an increased contribution to the annual banquet from RITA, which has been tentatively accepted. Also, the ARTBA management fee will be increasing in FY2010. The treasurer's report was approved.

4. Standing Committee Reports:

- a. Finance:** The two-year membership pilot program was mentioned
- b. Federally Supported Centers:** No report at this time.
- c. Membership:** No report at this time.
- d. Nominating Committee Report & Elections:** Distributed materials included a ballot for 2009-2010. There were no new nominations. All nominations were approved.

5. CUTC Position on Reauthorization: An “off the record” discussion took place prior to the meeting. A draft of the position statement was provided in distributed materials, but it was not the correct draft. The updated copy will be sent after the meeting. It was also suggested that the position paper be updated to reflect that it is the views of the entire CUTC membership. A suggestion was made add language about alternative fuels and energy independence.

6. Agency/Organization Reports:

- a. U.S. DOT Modal Administrations:** No report at this time.
- b. TRB Update:** No report at this time.
- c. Other:** No report at this time.

7. Ad Hoc Committees

- a. Awards:** Solicitation of nominees has already been distributed. At least 24 reviewers, preferably 30, will be needed to go over the applications. There is a particular need for Non-Thesis Award applications, as they have been difficult to drum up in the past.
- b. Annual Banquet:** The past banquet was very successful, on all levels.
- c. Newsletter:** The newsletter was provided at the general session.
- d. Work Force Summit:** A detailed presentation was made earlier in the day.
- e. International CUTC:** Ping Yi stated that there is an increased interest from several Chinese universities.

8. Strategic Partners' Liaisons

- a. ARTBA Research & Education Division:** The division is open to the CUTC position on reauthorization.
- b. AASHTO RAC, SCOR:** Machemehl will be attending the RAC meeting in Orlando, Fla. Members are encouraged to attend. CUTC has a slot on the Tuesday evening and Wednesday morning programs.
- c. APTA:** Would like to see an increase in all research programs.
- d. LTAP:** Albert suggested more collaboration between the two groups, as they are ultimately the groups that will be implementing UTC research down to a local level.

9. CUTC New Initiatives

- a. Website:** Website should be up in the next few weeks. Comments are welcome. Additionally, Gen Guiliano stressed that it is important that CUTC communications are improved and become more frequent.
- b. Member Survey:** Survey is included in the packet.

10. Future Meetings

- a.** 2009 Fall Executive Committee Meeting, October 6-9 (TBD), Charleston, S.C.
- b.** 2010 Annual Summer Conference, TTI, June 7-9, College Station, Texas
- c.** 2011 Annual Summer Conference, Portland, Ore.
- d.** Machemehl asked for volunteers for future meetings—2012 and beyond. Suggestions were made for meetings in Michigan, Ohio, and Tennessee.

11. New Business: Teresa Adams called attention to the National Urban Freight Conference and a one day workshop for the UTCs that are sponsoring freight research.

12. Adjournment: President Machemehl adjourned the meeting at 4:48p.m.