

MINUTES
Council of University Transportation Centers (CUTC)
Executive Committee
6 June 2010
Texas A& M University
College Station, Texas
7:30-9:00 P.M.

1. Call to Order: CUTC President Robert Plymale called the meeting to order at 7:29 p.m.
2. There was a brief break for discussion with Peter Appel, who will be speaking to the larger CUTC group about the relationship between CUTC and RITA, but wanted to take the time to address the smaller group. The discussion related to that current nature of the relationship between CUTC and RITA and the ways in which it could be expanded in the future, emphasizing that CUTC needs to be aware of what parts of RITA would make the most sense for individual UTCs to develop the relationship.
3. Minutes Approval: The minutes from the January Executive Committee meeting were approved, with no changes.
4. Standing Committee Reports:
 - a. Treasurer's Report: No report until the current financials come in from ARTBA.
 - b. Federally Sponsored Centers: No report at this time.
 - c. Membership: New application from the University of Maryland has been received. However, it was not received until June 4. The Executive Committee will review the application and will discuss it with the general membership at a later date. Item is tabled until a later date.
5. Strategic Partners' Liaisons
 - a. ARTBA Research & Education Division: Martin Pietrucha made a presentation to the ARTBA Planning & Design Division at the ARTBA Federal Issues Program that was well-received.
 - b. AASHTO RAC, SCOR:
 - c. International CUTC: Survey results were low, but the responses sent were extremely detailed.
 - d. APTA: No report
 - e. LTAP: No report
6. Ad Hoc Committees
 - a. Annual Banquet: A larger room has been acquired for next year's banquet, which will take place later in the month than it has in the past. Collections for outstanding balances from the 2010 banquet are currently underway.
 - b. Awards: There is an updated awards flyer for the 2011 awards. It was suggested that subcommittees be formed to reassess the nature and the purpose of each award as it currently stands. A motion was proposed and carried.
 - c. Newsletter: A theme is currently being developed. Going forward, the newsletter will be

distributed digitally. Topics will be decided via conference call in the future. Possible topics include: workforce initiative, and AASHTO SCOR/RAC. Additionally, a media/communications team (or committee) should be developed to determine how CUTC should communicate and for what purpose.

7. Update on ARTBA Activities

- a. Updated Workplan
- b. Website: There have been some updates to the site.

8. New Business

- a. CUTC Partnership with ARTBA Planning & Design Division: Martin Pietrucha reported on it earlier in the meeting.
- b. CUTC/RAC
- c. Martin Pietrucha will discuss the Transportation Graduate Certificate at the general membership meeting.

9. Future Meetings

- a. Fall Executive Committee Meeting, October 4, 2010, New York, NY: 9-11:00 A.M.
- b. 2011 Annual Summer Conference, (Date TBD), Portland, OR

10. Adjournment: CUTC President Robert Plymale adjourned the meeting at 9:11 P.M.